



Muscookee County School District Columbus, Georgia

Jerrell D. Rumph
Senior Buyer

ADDENDUM 1 **ITB #25-014 Energy Recovery Units Service**

February 18, 2025

Dear Vendors,

The Purchasing Department has received the following questions concerning Invitation to Bid #25-014 Energy Recovery Units Service:

1. Just to confirm the filters are to be replaced monthly? At one time I think they were every other month or quarterly.

Answer: The filters are replaced quarterly.

2. Is there a performance bond required for this bid?

Answer: A performance bond is not required for this bid.

3. The Location and Quantity list does not have Mary Buckner listed as a school; however, the Information Sheet and Price Sheet do. Please confirm that Mary Buckner should be included in the scope of services. Also, if available can you provide the type of equipment model/serial or at minimum the size of the equipment if that is available.

Answer: Mary A. Buckner must be included in the service agreement. This location has one ERU unit, Model Greenheck, RVE-150-401-0-A1.

4. Regarding Filter Service: The "recommended maintenance schedules" regarding filters are contradictory, can you please clarify? Page 28 shows air filters to be replaced monthly; whereas Page 29 lists "inspect filters" monthly and replace them as necessary. *The current scope is quarterly air filter replacement, with monthly inspections of the overall operations.*

Answer: See the answer to Question # 1.

5. Regarding the "Price Sheet"

- a. Should the "monthly maintenance" price for each school be listed as the total annual price per school or the total cost divided into the monthly price?

Answer: The "Monthly Maintenance" column represents the cost of servicing the units according to the monthly specifications, on a per-month basis, and is not the total annual cost. The "Yearly Maintenance Price" column reflects the cost of servicing the units according to the yearly specifications.



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- b. Will the totals of the monthly, yearly, and every two years be added together for the annual TOTAL PRICE or will calculations be done another way?

Answer: Calculations will be based on the total monthly x 12 plus the total yearly.