



Parent Portal Activation  
Instructions

Muscogee County School District

## Instructions for First Time Access

1. Go to the secure Internet address for the Parent Portal.  
<https://campus.muscogee.k12.ga.us/campus/portal/parents/muscogee.jsp>
2. This brings you to the screen below.



Muscogee County School

Log in to

Campus Student

or

Campus Parent

Click here if you are a parent  
or need to create a new user  
account.

### Muscogee County School

Parent Username

Password

[Log In](#)

[Forgot Password?](#) [Forgot Username?](#) [Help](#)

[Log in to Campus Student](#)

\_\_\_\_\_ or \_\_\_\_\_

[New User?](#)

### Announcements

Tuesday 04/11/2017

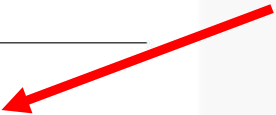
**\*\*\*Parents or Guardians\*\*\***

Please review the following information provided. Thank you.

**Online Registration For Existing Students**

**Existing Student Online Registration Process**

**Click here to create your portal account.**



Click [Retrieve Activation Key](#).

## New User?

Click on the link below to retrieve your Parent Portal Activation Key.

[Retrieve Activation Key](#)

Activation Key \*

[Submit](#)

[Back to Login](#)

Enter the student information in each of the fields below. For the "**Student Number**," please get in touch with your child's school. The birthdate must be entered in the following format mm/dd/yyyy. Click on the **Submit Button** when you are done. If you get an error message, please make sure you have entered your child's data correctly. If you continue to get an error, please contact your child's school.

**Campus Portal**

**Student First Name**

**Student Last Name**

**Grade Level (in 2024)**

**Student Number**

**Last 4 Digits of Student SSN**

**Student Birthdate**

**Submit**

The names of each parent marked as a guardian inside of Infinite Campus will appear in this list. Click on your name. If your name is not on this list, please contact your child's school. Click **Create Portal Account** after selecting your name.

**Campus Portal**

**i** Please select your name to view your Username/Activation Key

Name	Username/Activation Key
Parent Mom Example	
Parent Dad Example	GUID: 080E6788-C826-43B9-B95E-DD985A64F708

[Create Portal Account](#)  
[Forgot Password?](#)

This is your activation key. Copy or write down this information. You will need it to activate your account.

Enter or paste your **Activation Key**. Click **Submit** when you are done.

## New User?

Click on the link below to retrieve your Parent Portal Activation Key.

### Retrieve Activation Key

**Activation Key \***

080E6788-C826-43B9-B95E-DD985A64F708

Submit

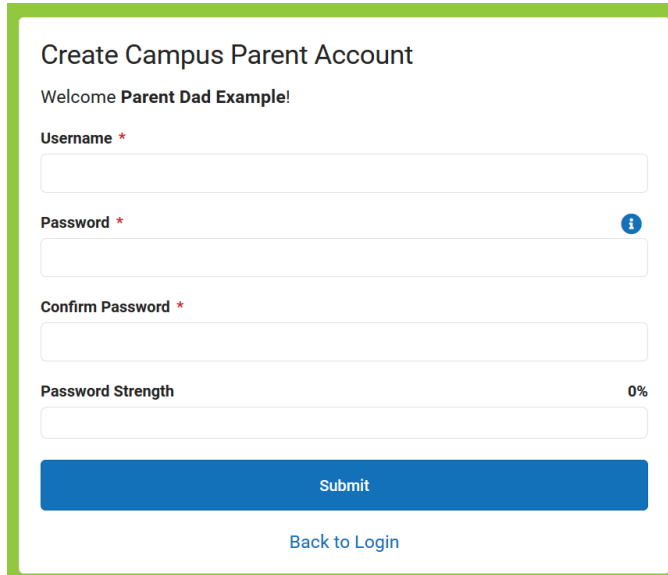
[Back to Login](#)

Enter or copy and paste your activation key.

Click **Submit** after entering your key.

## Username and Password Creation

1. Enter a **Username**. Use an alphanumeric (both letters and numbers) username.
2. Enter a **Password**. Use an alphanumeric password. Passwords should be at least 6 characters and considered a strong password. Password Strength must be at 100%.



The screenshot shows a web form titled "Create Campus Parent Account". Below the title is a welcome message: "Welcome Parent Dad Example!". The form contains four input fields: "Username \*", "Password \*", "Confirm Password \*", and "Password Strength". The "Password Strength" field shows "0%". A blue "Submit" button is located at the bottom of the form, and a "Back to Login" link is positioned below it. The entire form is enclosed in a green border.

3. Re-enter the password in the **Confirm Password** field.
4. Click the **Submit** button.



This action will create the username and password.

Click **Back to Login** to enter the username and password to access the Parent Portal.

